

KIDS COME FIRST (An Accredited Out of School Care)
www.childrencomefirst.ca

September Newsletter 2011

Operators/Directors: Laura-Lee Kowal & Juli McManus

Program Phone Numbers:

Ranchlands 241-3052 Directors: Juli McManus and Laura-Lee Kowal
Banff Trail 220-1797 Director: Dora Galdi
Cambrian Heights 289-4466 Director: Kerry Grimes
Buchanan - 230-4291 Director: Ashley Frost
Highwood - 861-1615 (pre Accreditation status) Director: Sheila Gajda
Please contact the director with any questions you may have.

Website:

You will find useful information about our programs, including monthly newsletters, parent handbooks, and general information about who we are. Help us save paper and explore our website. We will not longer hand out paper copies. If you need a paper copy see a staff.

Leadership Program and Kids Clubs

Encourage your child to be involved at Kids Come First by joining a Kids Club. Kids Club activities are planned by the children's leadership club.

Sick children cannot attend. See a staff if your child needs to take prescribed medicines at the program. All medicines must be stored properly. A medicine release form must be completed and the medicines must be in their original container and labeled properly. Do not send medicines with your child to take on their own.

Attendance:

Call us if your child is not attending. Parents are required to sign children in and out daily. Do not leave your child in the parking lot to walk in by themselves. Be sure to check out our information about upcoming events and days off.

If you have registered for just mornings or just afternoons only, please do not assume your child can attend another component. We staff based on actual registration.

Belongings: Label all of your child's belongings. Toys from home are allowed, however we will not be responsible for lost or broken toys.

Late Fees:

There is a late fee of \$1/ minute if you arrive after 6:00 pm. Please make alternate arrangements for your child's pick up if you think you are going to be late.

Lunch Program & Snacks: Please refrain from sending your child's lunch in a grocery bag. Microwave lunches are permitted at Ranchlands and Highwood (Kindergarten) only. Send lunches in reusable microwave containers. Hot water is available for cup of soup. Please send healthy lunches. Provincial licensing recommends 4 food groups in your child's lunch. Many "lunchables" and pre packaged processed foods (ie chicken nuggets with fries) are not healthy, and should not be sent. Pop is not permitted. Be sure to send your child with healthy snacks for the mornings and afternoons. Snacks are not provided by the program

Non School Days and School Breaks are not included in your monthly fees. A fee of \$10/day will per charged to offset the extra staffing hours. **School locations will be combined on non school days.** Please check with the program for the location that will open. A sign-up sheet will be out 2 weeks in advance of the PD Day. If you do not sign up and pay the \$10. Fee, we will assume you do not need the spot for that day; a deadline will be posted and kept!!! Do not miss out.

Monthly Fees:

Fees are due on the first of each month. Parents paying fees after the first are subject to a \$10.00 late charge. Parents not paying fees on time may risk their child's spot in the program. Repeat offenders may also be asked to leave the program. Subsidy parents must ensure there subsidy is up to date. Please submit your post dated cheques for the year.

Files: We are updating all the children's files this year. Be sure to fill out a new registration form for us as soon as you can.

Clothing: Please dress your child appropriately for the weather. **All children are required to have indoor shoes.** It is a licensing requirement.

Our Parent Handbook is available online please be sure to check it out.

We are looking forward to a great year! Please feel free to speak to us or the Program Directors at anytime.

Kindest regards,

Juli & Laura-Lee

Kids Come First
Important Dates to Remember 2011-2012

2011

September 1 – First day of Classes

September 5- Labor Day / Closed

September 23 – CBE No school

October 7 – CBE No school

October 10- Thanksgiving Day / Closed

November 11 – Remembrance Day/ Closed

November 14 – CBE No school

Dec 22 – Last day of Classes for Public schools

December 23 – CBE no school

December 26 – January 2, 2012 Christmas Holidays / Kids Come First is Closed

2012

January 3-6, 2012 CBE Winter Break – Open at Ranchlands only

January 9, 2012 – Public School Resumes

February 3 – CBE no school & St. Rita Closure

February 16 -17, – Teacher’s Convention Open @ Ranchlands only

February 20 – Family Day / Closed

Spring Break March 23- March 30 – open @ Ranchlands only Classes resume April 2

Thurs April 5 – Catholic Easter break begins – noon dismissal

Good Friday Closed April 6 & Easter Monday Closed – April 9

Monday April 16 – Catholic School Begins

May 18 – CBE no school

May 20 –& St. Rita closed

May 21 – Victoria Day / Closed

June – Last Day of school June 28.

June 29 – All locations in schools are closed for the summer. Open @ Ranchlands only

July 2 Closed

Summer program begins Tuesday July 3, ‘12 @ Ranchlands only